



## **AGENDA**

**VISION:** The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.

**DATE:** January 26, 2017

**TIME:** Special Meeting 6:00 p.m.  
Regular Meeting 7:00 p.m.  
Executive Session Following Regular Meeting

**PLACE:** Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,  
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

### **I. SPECIAL MEETING – GENERAL FUNCTION**

#### **A. Call to Order and Roll Call**

#### **B. Adoption of the Special Meeting Agenda**

##### **A. Boarddocs Pro Training Session**

It is recommended that the Governing Board adopt the Special Meeting Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

### **II. REGULAR MEETING – GENERAL FUNCTION**

#### **A. Call to Order and Roll Call**

#### **B. Moment of Silence and Meditation**

#### **C. Pledge of Allegiance**

#### **D. Adoption of the Regular Meeting Agenda**

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

#### **E. Approval of the Minutes**

It is recommended that the Governing Board approve the Minutes of the January 12, 2017 Regular Meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **F. Current Events and Acknowledgments:** Governing Board and Superintendent

## **G. Special Recognition**

### **I. National Board Certification**

Special Recognition of the following teachers who have received National Board Certification, the most prestigious credential a teacher can earn.

<b>Name</b>	<b>Title</b>	<b>School</b>
Katie Piehl	Special Education Teacher	Mountain Sky Jr. High
Lori Fox	1 <sup>st</sup> Grade Teacher	Moon Mountain

### **II. School Nutrition Success – Arizona Department of Education**

Special Recognition of Mrs. Connie Parmenter for serving as a mentor at the Team Up for School Nutrition Success event on November 9, 2016.

## **H. Public Participation\*\***

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

## **III. CONSENT AGENDA**

It is recommended that the Governing Board approve the Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

### **\*A. Approval/Ratification of Vouchers**

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.

5

### **\*B. Personnel Items**

Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.

6 - 9

### **\*C. Public Gifts and Donations:** Acceptance of checks and items to schools and District departments in the amount of **\$10,569.05**. (The Value of Donated Items is Determined by the Donor)

<b>Donor</b>	<b>School/Department</b>	<b>Amount/Value</b>
Farmers Insurance	Abraham Lincoln Traditional	\$5,000.00
The Patterson Family Foundation	Cactus Wren Elementary	\$3,000.00
Keeping the Blues Alive Foundation	Mountain View School	\$1,569.05
Stacy Alyse Simon	Orangewood School	\$1,000.00

10

**\*D. Out-of-State Travel**

The following individuals are requesting travel to St. Louis, Missouri on April 17 – 21, 2017 to attend the National Catholic Education Association Training.

Name of Traveler	Position	School/Department
Wendy Treon	Administrator	Saints Simon and Jude School
Nicole Escobar	Teacher	Saints Simon and Jude School

11 - 12

- \*E. Award of Contract** – 16.028 Construction Manager at Risk (CMAR) for Richard E. Miller Site Improvement Project to Concord General Contracting, Inc. in an amount not-to-exceed \$43,940.00 for Pre-Construction Services

13 - 15

- \*F. Award of Contract** – 16.029 Construction Manager at Risk (CMAR) for HVAC Project at Cholla and Washington to Pueblo Mechanical. in an amount not-to-exceed \$23,320.00 for Pre-Construction Services

16 - 18

- \*G. Policy Review** - Approval of Second Reading of Proposed Amended Governing Board Policy GCK © - Professional Staff Assignments And Transfers

19 - 20

**IV. INFORMATIONAL/DISCUSSION ITEMS**

**A. Update Regarding Special Services Reconfiguration Plan**

(Dr. Craig Carter, Director of Special Services and Mrs. Lori Mora, Administrator of Special Services)

21 - 28

**B. Interim II Assessment Update – Data Now What?**

(Dr. Adrienne Razo, Director of Assessment and Evaluation)

29 - 34

**C. Discussion of the Characteristics of an Effective Governing Board Member**

(Mr. Bill Adams, Governing Board President)

35

**V. FUTURE AGENDA ITEMS**

**VI. CALL FOR EXECUTIVE SESSION**

**A. Call for Executive Session:** Pursuant to A.R.S. §38-431.03 – A.5

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Regular Meeting for:

A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2016-2017 Interest-based Negotiation (IBN) process

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VII. RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION**

**VIII. EXECUTIVE SESSION – GENERAL FUNCTION**

**A. Call to Order and Roll Call**

**B. Confidentiality Statement**

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of ARS 38-431.03 unless pursuant to a specific statutory exception.

**C. Discussion under A.R.S. §38-431.03 – A.5**

A.5 – Discussions or consultations with the designated representative of the public body in order to consider its position and instruct its representatives regarding negotiations with employee organizations regarding the salaries, salary schedule, or compensation paid in the form of fringe benefits of employees of the public body – specifically regarding the 2016-2017 Interest-based Negotiation (IBN) process.

**IX. RECONVENING OF REGULAR MEETING**

**X. ADJOURNMENT**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(\*) Items marked with an asterisk (\*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(\*\*) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary **PRIOR TO THE BEGINNING OF THE MEETING**. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-896-6290 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(\*\*) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(\*\*) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

**GOVERNING BOARD MINUTES:  
REGULAR MEETING**

2016-2017

January 12, 2017

**Administrative Center**  
Governing Board Room  
4650 West Sweetwater Avenue  
Glendale, AZ 85304-1505**I. REGULAR MEETING – GENERAL FUNCTION****A. Call to Order and Roll Call**

Mr. Jahneke called the meeting to order at 7:04 p.m. Governing Board members constituting a quorum present were: Mrs. Tee Lambert, Mr. Bill Adams, and Mr. Larry Herrera.

Mr. Jahneke declared that there is a current vacancy on the Washington Elementary School District Governing Board, due to the death of Miss. Clorinda Graziano on December 17, 2016.

Mr. Jahneke explained that there is a process in place, through the Maricopa County Education Service Agency (MCESA), to appoint a replacement to the Board. Details about the process will be made available at a later date.

Mr. Jahneke informed the audience that the Celebration of Life for Clorinda Graziano will take place at 10:00 a.m. on Saturday, January 28, 2017 at the Franciscan Renewal Center located at 5802 East Lincoln Drive. A reception will immediately follow at St. Barnabas Episcopal Church located at 6715 North Mockingbird Lane. In lieu of flowers, donations can be made to the Clorinda Graziano Music Scholarship Fund, the website and P.O. Box was sent out via email to all staff or the information can be googled.

**B. Organization of the Board****4-0**

Mr. Jahneke thanked the Board for allowing him to be President for the 2016 year. Mr. Jahneke called for nominations for the position of President of the Washington Elementary School District Governing Board for 2017. Mr. Jahneke nominated Mr. Adams for Governing Board President. Mr. Adams accepted the nomination. There were no other nominations. Mr. Adams was elected Governing Board President by a 4-0 vote.

Mr. Jahneke turned the meeting over to Mr. Adams. Mr. Adams thanked his fellow Board members for allowing him to serve as President.

Mr. Adams called for nominations for the position of Governing Board Vice President for 2017. Mr. Adams nominated Mr. Larry Herrera as Governing Board Vice President. Mr. Herrera accepted the nomination. There were no other nominations. Mr. Herrera was elected Governing Board Vice President by a 4-0 vote.

**4-0****C. Moment of Silence and Meditation**

Mr. Adams called for a moment of silence and meditation. Mr. Adams asked that everyone take a moment to think about fellow Governing Board Member Clorinda Graziano and Glendale Union High School District's Governing Board Member, Don Debusk and their families, they will both be missed.

**D. Pledge of Allegiance**

Mr. Adams led the Pledge of Allegiance.

**E. Adoption of the Regular Meeting Agenda**

**4-0**

A motion was made by Mr. Jahneke that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Herrera. The motion carried.

**F. Approval of the Minutes**

**4-0**

A motion was made by Mrs. Lambert that the Governing Board approve the minutes of the December 8, 2016 Regular and Executive Session. The motion was seconded by Mr. Jahneke. The motion carried.

**G. Current Events and Acknowledgments: Governing Board and Superintendent**

The following announcements and comments were made by Governing Board members:

Mr. Jahneke:

- Acknowledged and thanked the scouts in attendance from troop 323, Caleb Wright and Houston Hull from Lookout Mountain Elementary who are working towards their Citizenship in the Community badge and George Gavagan, troop 513 from John Jacobs Elementary working towards his Communications badge.

Mrs. Lambert:

- Congratulated and thanked both Mr. Adams and Mr. Larry Herrera for taking on their new leadership roles.

Mr. Herrera:

- Attended the Spelling Bee at Royal Palm Middle School and served as the pronouncer on Tuesday, January 10, 2017.
- Announced the District Spelling Bee will take place at the District Office on Thursday, January 26, 2017 at 9:30 a.m.

Mr. Adams:

- Thanked all of the teachers and staff who held concerts and festivals before the holiday break. Mr. Adams said he appreciated all time that was invested to make each one of them a success and appreciated Clorinda being honored at each one.
- Attended the Arizona School Boards Association's Annual Conference on December 14 – 16, 2016 and congratulated Mr. Herrera for being selected to the Hispanic/Native American Indian Caucus (HNAIC) Board.
- Visited with Doug Wilson, Superintendent of the Marana Unified School District, along with Mr. Herrera on December 20, 2016. Mr. Adams said they were able to tour their new school, Gladden Farms Elementary, which has innovative ideas regarding teaching social concepts; discussed their "Code To The Future" program; and rode their "Marana Cares" mobile bus which offers meals to their students during school breaks and summer months.
- Visited Orangewood School on December 21, 2016 with Principal Sean Carney and staff.
- Participated in Representative Kern's Title 15 committee meeting, which is attempting to reduce Title 15 on December 6, 2016 at the State Capitol.
- Visited Maryland School on December 11, 2016 with Principal Nick Guppton and Assistant Principal Jaclyn Farrer and spoke about hiring and retention programs.

Superintendent Stanton

- Acknowledged the student art work on the wall and thanked the students and staff from Sweetwater Elementary, Abraham Lincoln Traditional, Maryland School, Mountain View, Orangewood, and Sunnyslope.
- Thanked Mr. Wing and his team for continuing to be ahead of the game in regards to staff amidst the teacher shortage crisis in Arizona and throughout the nation.

## H. Showcase and Celebration of Departments/Programs/Schools

Dr. Stanton introduced Dr. Lyn Bailey, Assistant Superintendent of Administrative Services, Mrs. Shannon Bonnette, Director of School Support, Mrs. Carol Patterson, Administrative Coach, and Mrs. Courtney Stevens, Director of Accountability who provided the Board with an overview of the role the Administrative Coach within Washington Elementary School District.

The Administrative Coaches provided the Board with the following key talking points:

- ▶ Administrative Coach model allows for individualized support for the sites
- ▶ Focus is on analyzing trends and needs for the district to align with professional development
- ▶ Shift is moving from analyzing data to “now what”

## I. Public Participation

There was no public participation.

## J. Approval of the Consent Agenda

Mr. Jahneke made a motion that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Mr. Herrera. The motion carried.

Mr. Adams thanked all of the individuals, organizations, and companies who have donated to the students and staff at WESD.

4-0

## II. CONSENT AGENDA

### \*A. Approval/Ratification of Vouchers

Approved and ratified the vouchers as presented.

4-0

### \*B. Personnel Items

Approved the personnel items as presented.

4-0

### \*C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of \$49,460.78 (The Value of Donated Items is Determined by the Donor

Donor	School/Department	Amount/ Value
Arizona Science Center	Acacia Elementary	\$480.00
Arizona Science Center	Acacia Elementary - Afterschool Academy	\$625.00
Lakeshore Learning Materials	Academic Support Programs Department	\$500.00
CE Davis and Jessie Lou Davis	Maryland School	\$500.00
Safeway	Moon Mountain Elementary	\$1,000.00
Donors Choose	Mountain Sky Junior High	\$712.73
Rene Lafalce Schlimm	Mountain View School	\$2,300.00
Total Office Interiors	Palo Verde Middle School	\$6,464.25
Orangewood PTA	Orangewood School	\$400.00
Robotics Education & Competition Foundation	Orangewood School	\$582.00
Washington Education Foundation	Sunburst Elementary	\$500.00
North Phoenix Kiwanis	Social Services Department	\$33,295.99
Donors Choose	Washington Elementary School	\$2,100.81

4-0

**\*D. Acceptance of Wishes for Teachers**

Amount	Teacher	School	Item(s)
\$5,000.00	Beth Perry	Sahuaro Elementary	Classroom Technology
\$5,000.00	Jenna Frisby	Roadrunner Elementary	Classroom Technology
\$5,000.00	Marieluise Taylor	Washington Elementary	Classroom Technology
\$5,000.00	Jennifer George	Washington Elementary	Classroom Technology
\$5,000.00	Thomas Aron	Alta Vista Elementary	Musical Instruments
\$5,000.00	Gail Hayes	Moon Mountain Elementary	CCB Therapy Materials
\$5,000.00	Erin Johnson	Lookout Mountain Elementary	Classroom Technology
\$5,000.00	Destinee Armstrong	Sunset Elementary	Classroom Technology

4-0

**\*E. Acceptance of the Building Renewal Grant in the amount of \$1,603.00**

4-0

**\*F. Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham Lincoln Site Improvement Project to McCarthy Building Companies, Inc. in an amount not-to-exceed \$15,000.00 for Pre-Construction Services**

4-0

**\*G. Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not-to-exceed \$12,250.00 for Pre-Construction Services**

4-0

**\*H. Approval of First Reading of Proposed Amended Board Policy GCK © - Professional Staff Assignments And Transfers**

4-0

**\*I. Teacher Evaluation System Verification – Statement of Assurance**

4-0

**III. ACTION/DISCUSSION**

**A. Proposed Governing Board Meeting Dates for the 2017-2018 School Year**

Dr. Stanton presented the Board with the draft of the 2017-2018 Governing Board meeting dates based on current board policy.

A motion was made by Mr. Herrera to approve the proposed schedule of Governing Board meeting dates for the 2017-2018 school year as presented. The motion was seconded by Mrs. Lambert. The motion passed.

4-0

**IV. FUTURE AGENDA ITEMS**

There were no future agenda items

**VIII. ADJOURNMENT**

A motion was made by Mr. Adams to adjourn the meeting at 7:36 p.m. The motion was seconded by Mr. Jahneke. The motion carried.

4-0

**SIGNING OF DOCUMENTS**

Documents were signed as tendered by the Governing Board Secretary

\_\_\_\_\_  
BOARD SECRETARY

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BOARD OFFICIAL

\_\_\_\_\_  
DATE



**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>                          </u>	Discussion
		<u>                          </u>	Information
		<u>                          </u>	1 <sup>st</sup> Reading

DATE: January 26, 2017

AGENDA ITEM: \*Approval/Ratification of Vouchers

INITIATED BY:	<u>David Velazquez, Director of Finance</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
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PRESENTER AT GOVERNING BOARD MEETING:

Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:

BBA, DK and A.R.S. §15-321**SUPPORTING DATA**Funding Source: Various  
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

**APPROVE/RATIFY FY16/17 PAYROLL VOUCHERS** (warrants for services and materials, payroll expense):

12/30/16	3,075,360.36
01/13/17	2,687,723.16
<b>Totals:</b>	<u><b>5,763,083.52</b></u>

**APPROVE/RATIFY FY 16/17 EXPENSE VOUCHERS** (warrants for services and materials, payroll expense):

12/21/16	9,115,183.75
12/23/16	292,098.56
1/11/17	1,994,713.23
1/18/17	4,761,130.97
<b>Totals:</b>	<u><b>16,163,126.51</b></u>

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 



AGENDA ITEM: \*Personnel Items

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA
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Funding Source: Various  
Budgeted: Yes

The attached personnel actions are presented for approval.

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent Paul W. S.

# RECOMMENDED PERSONNEL ACTIONS

January 26, 2017

## I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

### A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
N/A						

### B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Harris	Travis	Teacher-CCSC	Sweetwater	Resignation	1	5/24/2017
Martin	Jennifer	Teacher-Kindergarten	Washington	Resignation from Leave of Absence	4	12/9/2016
McCright	Tina	Teacher-2nd Grade	Washington	Retirement	25	5/24/2017
Roberts	Ellen	Speech Pathologist	Orangewood	Retirement-SmartSchools	22	12/31/2016
Sotelo	Marcela	Teacher-Kindergarten	Shaw Butte	Resignation	6 mo.	12/12/2016
Sullivan	Dawn	Teacher-CCBSC	Palo Verde	Resignation	1	5/25/2017

### C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Glauber	Elizabeth	Office Technician	Orangewood	Resignation	4 mo.	12/19/2016
Gourgue	Luella	Teacher Assistant	Lookout Mountain	Resignation	2 mo.	12/22/2016

### D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Bowden	Mary	Food Service Helper	Food Service	Retirement	10	12/22/2016
Breen	Veronica	Food Service Helper	Food Service	Termination	4 mo.	12/22/2016
Clemons	Sally	Paraprofessional	Manzanita	Resignation	2	1/20/2017
Diaz-Torres	Yusleidy	Food Service Helper	Richard Miller	Resignation	4 mo.	12/22/2016
Forrest	Darcie	Paraprofessional	Cactus Wren	Position Ended	1.5	12/22/2016
Gonzalez	Faustino	Crossing Guard	Sunnyslope	Resignation	2	12/15/2016
Hull	Alfred	Bus Driver	Transportation	Resignation	2 mo.	12/15/2016
Jeffries	Nubia	Paraprofessional	Arroyo	Resignation	3.5	1/20/2017
Levesque	Rebekka	Paraprofessional	Orangewood	Resignation	2	12/9/2016
Medina	Bonnie	Bus Driver	Transportation	Resignation	2	1/20/2017
Moore	Hailey	Paraprofessional	Maryland	Resignation	4 mo.	12/22/2016
Nguyen	Mai-Anh	SLPA	Palo Verde	Resignation	4.5	1/20/2017
Restrepo	Anna	Paraprofessional	Desert Foothills	Resignation	4 mo.	12/22/2016
Robinson	Andrea	Special Ed. Asst.	Sweetwater	Resignation	2	1/9/2017
Ryan	Rose	HeadStart Asst.	HeadStart	Resignation	5 mo.	1/13/2017
Smith	Cynthia	Food Service Unit Leader	Food Service	Resignation	1 wk.	12/23/2016
Stanley	Jacquelyn	Bus Driver	Transportation	Resignation	1.5	12/22/2016
Woodhull	Janice	Paraprofessional	Cactus Wren	Position Ended	1.5	12/22/2016

# RECOMMENDED PERSONNEL ACTIONS

January 26, 2017

## II. EMPLOYMENT

### A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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N/A

### B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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Arsenault	Stephanie	Teacher	E	TBD	17-18 FY
Baird	Cody	Teacher-CCSC	E	Palo Verde	
Barnes	Vanessa	Teacher	E	TBD	17-18 FY
Benitez Pena	Stephanie	Teacher	E	TBD	17-18 FY
Boehmler	Courtney	Teacher-2nd Grade	E	Acacia	
Brown	Roxanne	Teacher-Life Skills	E	Mountain Sky	17-18 FY
Clark	Valerie	Teacher	E	TBD	17-18 FY
Clingan	Ashley	Teacher-Kindergarten	E	Shaw Butte	
Copelly-Lerma	Lindsay	Teacher-Social Studies	E	Mountain View	
Corn	Lorraine	Teacher-Special Needs Preschool	E	Desert View	
Dosh	Donna	Teacher-Science	E	TBD	17-18 FY
Dupuis	Lauren	Teacher	E	TBD	17-18 FY
Ford	Samantha	Teacher-Kindergarten	E	Roadrunner	17-18 FY
Ginivan	Katherine	Teacher	E	TBD	17-18 FY
Gorman	Nicole	Teacher	E	TBD	17-18 FY
Gunnells	Gregory	Teacher-Math	E	Sunnyslope	
Hampton	Carli	Teacher-Math	E	Palo Verde	
Harding	Josephine	Teacher	E	TBD	17-18 FY
Harris	E. Gregory	Teacher-4th Grade	E	Desert View	
Hernandez	Elizabeth	Teacher-LD	E	Palo Verde	
Hoffman	Jordyn	Teacher	E	TBD	17-18 FY
Holthaus	Carly	Teacher	E	TBD	17-18 FY
Hrushka	Barbara	Teacher	E	TBD	17-18 FY
Krueger	Jordan	Teacher-4th Grade	E	Moon Mountain	
Lightfoot	Rachel	Teacher-2nd Grade	E	Maryland	
MacInness	Sabrina	Teacher-Art	E	Sunnyslope	
Mack	Rachael	Teacher-5th Grade	E	Richard Miller	
Mondotte	Ashlee	Teacher-3rd Grade	E	Maryland	
Neilson	Brent	Teacher	E	Sweetwater	17-18 FY
Pittman	Halle	Teacher	E	TBD	17-18 FY
Ryan	Jamie	Teacher-3rd Grade	E	Maryland	
Schlomer	Laura	Teacher-1st Grade	E	Moon Mountain	
Sobolowski	Kerri	Teacher-CCSC	E	Desert Foothills	
Tram	Thuong	Teacher	E	TBD	17-18 FY
Trueblood	Taylor	Teacher-Kindergarten	E	Alta Vista	
Van Steele	Jenna	Teacher-Kindergarten	E	Orangewood	
Williams	Amber	Teacher-Language	E	Cholla	17-18 FY

## RECOMMENDED PERSONNEL ACTIONS

January 26, 2017

### C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Barrera	Freddy	HVAC Technician	E	Maintenance
Millgate	Patricia	SLPA	E	Desert Foothills
Quintero	Maria Elena	Paraprofessional	E	John Jacobs
Salas Casillas	Danielle	Paraprofessional	E	Richard Miller
Salazar	Joshua	Night Custodian	E	Cholla
Torres	Reggie	Custodian	E	Ocotillo

### D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Alvarez-Duran	Crystal	KidSpace Assistant	E	Chaparral
Barfoot	Kyra	Paraprofessional	E	Desert Foothills
Carnahan	Stephanie	Bus Assistant	E	Transportation
Healey	Lizette	ELL Testing Specialist	E	John Jacobs
Hernandez	Nena	Paraprofessional	E	Cholla
Kuntz	Julie	Paraprofessional	E	Mountain View
Lewis	Rausha	Monitor	E	John Jacobs
Lopez-Valerio	Anakaren	KidSpace Assistant	E	Orangewood
Lorenzo Lopez	Irene	Food Service Clerk	E	Food Service
Martinez	Suzette	Food Service Helper	E	Mountain Sky
McDavid	Gail	Food Service Clerk	E	Ocotillo
Pena	Rebecca	Bus Driver	E	Transportation
Saravia	Stephanie	Paraprofessional	E	Mountain View
Sepulveda Sillas	Gressia	HeadStart Asst.	E	HeadStart
Torres	Maria	Food Service Helper	E	Food Service

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO: Governing Board X Action  
FROM: Dr. Paul Stanton, Superintendent Discussion  
DATE: January 26, 2017 Information  
AGENDA 1st Reading  
ITEM: \*Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of **\$10,569.05** (The Value of Donated Items is Determined by the Donor)

INITIATED BY: Shannon Tucker, Board Secretary  
SUBMITTED BY: Shannon Tucker, Board Secretary

PRESENTER AT GOVERNING BOARD MEETING: Dr. Paul Stanton, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

**SUPPORTING DATA**

Funding Source: Donations  
Budgeted: N/A

In accordance with Board policy, the Governing Board is advised that the following items have been received in support of Washington Elementary School District students, parents, and staff.

1. Farmers Insurance donated a check in the amount of \$5,000.00 to Abraham Lincoln Traditional School for the purchase of an Interactive TV and five Chromebooks to increase access to technology for students.
2. The Patterson Family Foundation donated a check in the amount of \$3,000.00 to Cactus Wren Elementary for the purchase of library books for student use.
3. Keeping the Blues Alive Foundation donated ten Fender FA-100 acoustic guitars with gig bags with an approximate value of \$1,569.05 to Mountain View School for the benefit of music students.
4. Stacy Alyse Simon donated a check in the amount of \$1,000.00 to Orangewood School to be used to support the sports programs.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent 

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>      X      </u>	Action
		<u>                  </u>	Discussion
FROM:	Dr. Paul Stanton	<u>                  </u>	Information
		<u>                  </u>	1st Reading
DATE:	January 26, 2017		
AGENDA ITEM:	<u>*Out-of-State Travel</u>		
INITIATED BY:	<u>Maggie Westhoff, Director of Professional Development</u>	SUBMITTED BY:	<u>Maggie Westhoff, Director of Professional Development</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Maggie Westhoff, Director of Professional Development</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

**SUPPORTING DATA**

Funding Source: Title IIA  
Budgeted: Yes

The following out-of-state travel request has been reviewed and are recommended for approval:

1. Wendy Treon and Nicole Escobar from Saints Simon and Jude will attend the National Catholic Education Association (NCEA) Conference April 18-20, 2017 (travel dates are April 17-21). They will attend non-religious courses to learn how to integrate technology into all parts of the curriculum, including but not limited to blended learning, using data to drive instruction, and engaging and creating 21st century learners. They will return with handouts and information to share with fellow staff members. Title IIA will cover all costs associated with this conference.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Out-of-State Travel request as Presented.

Superintendent 



WASHINGTON ELEMENTARY SCHOOL DISTRICT #6  
DATE OF BOARD AGENDA ITEM - January 26, 2017

## OUT-OF-STATE TRAVEL REQUEST FORM

<b>Name of Traveler(s)</b> <i>(as it appears on your driver's license)</i>	<b>Position</b>	<b>School/Department</b>
Wendy Treon	Administrator	Saints Simon and Jude School
Nicole Escobar	Teacher	Saints Simon and Jude School

### CONFERENCE INFORMATION:

CONFERENCE TITLE:	NCEA - National Catholic Education Association						
TRAVEL DATES:	April 17-April 21, 2017						
CONFERENCE LOCATION:	St. Louis, MO						
SOURCE OF FUNDING: Description:	Title IIA Registration Funds (Funding Source)						<b>Total</b>
<b>Registration Account Code:</b>	<b>140</b>	<b>100</b>	<b>2200</b>	<b>6331</b>	<b>104</b>	<b>0000</b>	\$ 560.00
SOURCE OF FUNDING: Description:	Title IIA Travel Funds (Funding Source)						<b>Total</b>
<b>Travel Account Code:</b>	<b>140</b>	<b>100</b>	<b>2200</b>	<b>6580</b>	<b>104</b>	<b>0000</b>	\$ 3,118.00
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)						<b>Total</b>
<b>Substitute Account Code:</b>				<b>6129</b>			\$

**PURPOSE OF TRAVEL:** Wendy Treon and Nicole Escobar will attend the National Catholic Education Association Training in April of 2017. They will attend non-religious courses to learn how to integrate technology into all parts of the curriculum, including but not limited to blended learning, using data to drive instruction, and engaging and creating 21st century learners. They will return with handouts and information to share with fellow staff members.

### MAXIMUM COSTS:

REGISTRATION FEE:	\$ 560.00
MEALS	\$ 440.00
LODGING:	\$ 1600.00
SUBSTITUTES	\$
TRANSPORTATION:	\$
AIR	\$ 1,000.00
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$ 78.00
<b>TOTAL COST:</b>	<b>\$ 3,678.00</b>

### SIGNATURES

Linda Fischetti  
Supervisor

Supervisor

Budget Manager

**COMMENTS:** The teachers will show proof that they only attended trainings that are non-religious. Per No Child Left Behind, private schools in our area are entitled to Title II funds.

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

## WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>          X          </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>                                </u>	Discussion
		<u>                                </u>	Information
		<u>                                </u>	1 <sup>st</sup> Reading
DATE:	January 26, 2017		
AGENDA ITEM:	*Award of Contract – 16.028 Construction Manager at Risk (CMAR) for Richard E Miller Site Improvement Project to Concord General Contracting, Inc. in an amount not-to-exceed \$43,940.00 for Pre-Construction Services		
INITIATED BY:	Howard Kropp, Director of Purchasing	SUBMITTED BY:	Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING:	Howard Kropp, Director of Purchasing		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195		

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### **SUPPORTING DATA**

Funding Source: Bond  
Budgeted: Yes

On November 15, 2016, the District issued a Request for Quote (RFQ) No. 16.028, Construction Manager at Risk (CMAR) Services for the Richard E. Miller Site Improvement Project. The purpose of this RFQ is to obtain a qualified firm to provide pre-construction and construction services. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Sixty eight (68) vendors were notified of the solicitation. Six (6) responsive, responsible offers were received and opened on December 2, 2016. The committee was comprised of Mike Kramer, Director of Capital Projects and Maintenance; Kim Orozco, Finance Manager for Capital Projects and Maintenance; Andre Robles, Maintenance Supervisor; Amanda Wilber, Principal of Richard E Miller; Don Stair, Facility Manager of Richard E Miller; Michael Yates, Project Manager of Jokake Construction; Patrick McGee, Architect of EMC2 Architects and Planners; Bonnie Gonzales, Director of Business Development with the H2 Group (non-voting); and Howard Kropp, Director of Purchasing (non-voting member).

The committee evaluated the offers and short-listed three vendors for interviews: Adolfsen & Peterson Construction; Concord General Contracting; and McCarthy Building Companies. Presentations and interviews were held on December 16, 2016. Following the interviews, the evaluation committee combined the initial scores with the interview scores and determined that Concord General Contracting received the highest scores.

On December 23, 2016, Mike Kramer, Director of Capital Projects/Maintenance; Howard Kropp, Director of Purchasing; and Roger Berna, Project Manager of H2 Group entered into negotiations

Agenda Item \*III.E.

January 26, 2016

\*Award of Contract – 16.028 Construction Manager at Risk (CMAR) for Richard E Miller Site Improvement Project to Concord General Contracting in an amount not-to-exceed \$43,940.00 for Pre-Construction Services

with Dale Marr, Principal in Charge of Concord General Contracting to determine pre-construction services fees.

The District will, at a future date, come back to the Board to award the Guaranteed Maximum Price (GMP) for the construction phase of this project.

The committee evaluated the responses based on the following criteria as stated in the RFQ.

**Initial Screening Criteria:** The selection committee objectively evaluated the firm's abilities in accordance with the criteria listed below:

- A. Related Building Experience
- B. Scheduling and Cost Control
- C. Project Staff/Key Personnel
- D. Overall Approach Methodology
- E. Workload

#### **INTERVIEWS AND PRESENTATIONS**

Firms interviewed were expected to address the following:

- A. Overall Approach Methodology
- B. Proposed project staff and functions
- C. Project Scheduling
- D. References
- E. Additional questions submitted by the District.

**Scoring of the initial offers by the committee:**

<b>Vendor Name:</b>	<b>Points (700 Points Possible):</b>
McCarthy Building Companies	635
Adolfson & Peterson Construction	635
Concord General Contracting	625
Chasse Building Team	606
CORE Construction	603
Woodruff Construction	598

**Scoring of the interviews/presentations by the committee:**

<b>Vendor Name:</b>	<b>Points (600 Points Possible*):</b>
Concord General Contracting	584
McCarthy Building Companies	560
Adolfson & Peterson Construction	545

**Total points scored by the committee:**

<b>Vendor Name:</b>	<b>Points (1,300 Points Possible):</b>
Concord General Contracting	1209
McCarthy Building Companies	1195
Adolfson & Peterson Construction	1180

January 26, 2016

\*Award of Contract – 16.028 Construction Manager at Risk (CMAR) for Richard E Miller Site Improvement Project to Concord General Contracting in an amount not-to-exceed \$43,940.00 for Pre-Construction Services

Based on the total points scored, the evaluation committee elected to move forward with negotiations with the top scoring firm, Concord General Contracting. If the District cannot agree to fair terms for pre-construction services, the District then would have moved to the second highest scoring vendor with which to enter negotiations.

- One member had a family emergency and did not attend interviews.

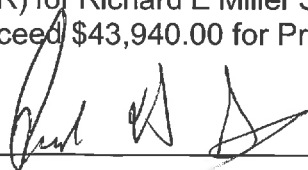
The negotiations took place at the Administrative Center in the Purchasing Department and resulted in agreement for pre-construction fees not-to-exceed \$43,940.00. These fees include:

- Developing a construction management plan as required by the client, addressing project documentation and reporting, scheduling and budget management, and contract administration.
- Attending all required meetings during the design phase.
- Reviewing plans for constructability and provide alternative design options where possible.
- Providing value engineering suggestions without reducing the quality of design or performance.
- Providing detailed cost estimates.
- Providing updated estimates reflective of alternative systems analysis and value engineering.
- Advising the client of methods to gain efficiency in project delivery; such as early GMP to hold prices and early sub-contractor selection to provide detailed design input.
- Participating in peer reviews.
- Providing long lead procurement studies and where possible, initiate procurement of long lead-time items.
- Protecting the client sensitivity to quality, safety, environmental factors, and ADA requirements.
- Developing the Guaranteed Maximum Price (GMP) of construction including establishing alternates, allowances, contingencies, and contract terms.
- Presenting GMP to Governing Board and staff.
- Providing scheduling services for both the Design Phase Services and the construction period, and maintain and update these schedules.
- Participation in any community or school staff meetings to communicate project information and status.

#### **SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Award of Contract – 16.028 Construction Manager at Risk (CMAR) for Richard E Miller Site Improvement Project to Concord General Contracting in an amount not-to-exceed \$43,940.00 for Pre-Construction Services.

Superintendent \_\_\_\_\_



## WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>      X      </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>                    </u>	Discussion
		<u>                    </u>	Information
		<u>                    </u>	1 <sup>st</sup> Reading
DATE:	January 26, 2017		
AGENDA ITEM:	*Award of Contract – 16.029 Construction Manager at Risk (CMAR) for HVAC Project at Cholla and Washington to Pueblo Mechanical in an amount not-to-exceed \$23,320.00 for Pre-Construction Services		
INITIATED BY:	Howard Kropp, Director of Purchasing	SUBMITTED BY:	Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING:	Howard Kropp, Director of Purchasing		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195		

### SUPPORTING DATA

Funding Source: Bond  
Budgeted: Yes

On November 28, 2016, the District issued a Request for Quote (RFQ) No. 16.029, Construction Manager at Risk (CMAR) Services for the HVAC Project at Cholla Middle School and Washington Elementary. The purpose of this RFQ is to obtain a qualified firm to provide pre-construction and construction services. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Sixty eight (68) vendors were notified of the solicitation. Five (5) responsive, responsible offers were received and opened on December 13, 2016. The committee was comprised of Mike Kramer, Director of Capital Projects and Maintenance; Kim Orozco, Finance Manager for Capital Projects and Maintenance; Andre Robles, Maintenance Supervisor, Francisco Henriquez, Facilities Supervisor; Jeff Keck, Project Manager of Alexander Construction., Steve O'Brien, Engineer with Bridgers and Paxton Consulting Engineers, Inc.; Bonnie Gonzales, Director of Business Development with the H2 Group (non-voting); and Howard Kropp, Director of Purchasing (non-voting member). The committee evaluated the offers and short-listed three vendors for interviews: Pueblo Mechanical, Chasse Building Team; and McCarthy Building Companies. Presentations and interviews were held on December 22, 2016. Following the interviews, the evaluation committee combined the initial scores with the interview scores and determined that Pueblo Mechanical received the highest scores.

On December 23, 2016 Mike Kramer, Director of Capital Projects/Maintenance; Howard Kropp, Director of Purchasing; and Roger Berna, Project Manager of H2 Group, entered into negotiations with Brandon Hunt, Project Director at Pueblo Mechanical, to determine pre-construction services fees.

The District will, at a future date, come back to the Board to award the guaranteed maximum price (GMP) for the construction phase of this project.

January 26, 2017

\*Award of Contract – 16.029 Construction Manager at Risk (CMAR) for HVAC Project at Cholla and Washington to Pueblo Mechanical in an amount not-to-exceed \$23,320.00 for Pre-Construction Services

The committee evaluated the responses based on the following criteria as stated in the RFQ.

**Initial Screening Criteria:** The selection committee will objectively evaluate the firm's abilities in accordance with the criteria listed below:

- A. Related Building Experience**
- B. Scheduling and Cost Control**
- C. Project Staff/Key Personnel**
- D. Overall Approach Methodology**
- E. Workload**

### **INTERVIEWS AND PRESENTATIONS**

Firms interviewed will be expected to address the following:

- A. Overall Approach Methodology**
- B. Proposed project staff and functions**
- C. Project Scheduling**
- D. References**
- E. Additional questions submitted by the District.**

### **Scoring of the initial offers by the committee:**

Vendor Name:	Points (500 Points Possible):
Pueblo Mechanical	468
McCarthy Building Companies	450
Chasse Building Team	450
CORE Construction	432
Woodruff Construction	406

### **Scoring of the interviews/presentations by the committee:**

Vendor Name:	Points (500 Points Possible*):
Pueblo Mechanical	478
McCarthy Building Companies	456
Chasse Building Team	432

### **Total points scored by the committee:**

Vendor Name:	Points (1,000 Points Possible):
<b>Pueblo Mechanical</b>	946
McCarthy Building Companies	906
Chasse Building Team	882

Based on the total points scored, the evaluation committee elected to move forward with negotiations with the top scoring firm, Pueblo Mechanical. If the District could not agree to fair terms for pre-construction services, the District then would have moved to the second highest scoring vendor with which to enter negotiations.

- One member had a family emergency and did not attend interviews.

January 26, 2017

\*Award of Contract – 16.029 Construction Manager at Risk (CMAR) for HVAC Project at Cholla and Washington to Pueblo Mechanical in an amount not-to-exceed \$23,320.00 for Pre-Construction Services

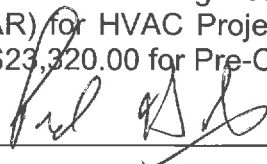
The negotiations took place at the Administrative Center in the Purchasing Department and resulted in agreement for pre-construction fees not-to-exceed \$23,320.00. These fees include:

- Developing a construction management plan as required by the client, addressing project documentation and reporting, scheduling and budget management, and contract administration.
- Attending all required meetings during the design phase.
- Reviewing plans for constructability and provide alternative design options where possible.
- Providing value engineering suggestions without reducing the quality of design or performance.
- Providing detailed cost estimates.
- Providing updated estimates reflective of alternative systems analysis and value engineering.
- Advising the client of methods to gain efficiency in project delivery; such as early GMP to hold prices and early sub-contractor selection to provide detailed design input.
- Participating in peer reviews.
- Providing long lead procurement studies and where possible, initiate procurement of long lead-time items.
- Protecting the client sensitivity to quality, safety, environmental factors, and ADA requirements.
- Developing the Guaranteed Maximum Price (GMP) of construction including establishing alternates, allowances, contingencies, and contract terms.
- Presenting GMP to Governing Board and staff.
- Providing scheduling services for both the Design Phase Services and the construction period, and maintain and update these schedules.
- Participation in any community or school staff meetings to communicate project information and status.

#### **SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Award of Contract – 16.029 Construction Manager at Risk (CMAR) for HVAC Project at Cholla and Washington to Pueblo Mechanical in an amount not-to-exceed \$23,320.00 for Pre-Construction Services.

Superintendent \_\_\_\_\_



**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>  X  </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>          </u>	Discussion
		<u>  X  </u>	Information
DATE:	January 12, 2017		2 <sup>nd</sup> Reading

AGENDA ITEM: \*Approval of Second Reading of Proposed Amended Governing Board Policy GCK © - Professional Staff Assignments And Transfers

INITIATED BY:	<u>Justin Wing, Director of Human Resources</u>	SUBMITTED BY:	<u>Justin Wing, Director of Human Resources</u>
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PRESENTER AT GOVERNING BOARD MEETING:

Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:

BGB

**SUPPORTING DATA**

Funding Source: NA  
Budgeted: NA

The Washington Elementary School District (WESD) is in the process of completing a full policy review. The Superintendent's Leadership Team has met with an Arizona School Boards Association (ASBA) representative to discuss policy review to include obtaining ASBA's documentation and input for reference.

The revisions to Governing Board policy GCK - Professional Staff Assignments and Transfers is being proposed to meet the needs of WESD and reflect existing practices. Specifically, the proposed revisions focus on the overall needs of the District rather than only the instructional needs. There have been incidents in which an assignment or transfer was necessary, but the reasons were not specific to only instructional needs.

Also, the proposed revisions allows all professional staff an opportunity to apply for vacancies within the District during periods in which internal applicants are being accepted.

**SUMMARY AND RECOMMENDATION**

It is recommended that the Governing Board approve the Second Reading of Proposed Amended Board Policy GCK – Professional Staff Assignments and Transfers.

Superintendent 



## PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

The Superintendent shall have the responsibility for the assignment of all personnel throughout the District. The procedure for assignment and transfer of professional staff members will be based on the ~~needs of the instructional program~~ needs of the District. In addition, no right to school, grade, or subject assignment shall be inferred from the teacher's contract.

A teacher who has been employed by the District for the major portion of three (3) or more consecutive school years and who is currently designated in the lowest performance classification for two (2) consecutive school years shall not be transferred as a teacher to another school in the District unless the District has issued a preliminary notice of inadequacy of classroom performance and approved a performance improvement plan for the teacher and the Governing Board has approved the new placement as in the best interests of the pupils in the school. Following a transfer under this provision, a teacher who continues to be designated in one (1) of the two (2) lowest performance classifications shall not be permitted to transfer to another school. A teacher shall not be transferred more than once under the provisions of this paragraph.

The transfer of teachers from one (1) school to another school within the District shall take into consideration the needs of the pupils in the District and the current distribution of teachers across all of the four (4) performance classifications as adopted by the State Board of Education.

Professional staff members may apply ~~for transfer or reassignment, whether or not a vacancy exists.~~ for other posted vacant positions when internal applicants are being accepted. Transfers will not be approved during the school year unless the needs of the District dictate such approval.

The resolution of any conflicts over the need for a transfer or reassignment shall be based on what is best for the instructional program, the needs of the students, and the overall needs of the District as defined by the Superintendent.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S. 15-537

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>                    </u>	Action Discussion Information 1 <sup>st</sup> Reading
		<u>X</u>	
FROM:	Dr. Paul Stanton, Superintendent	<u>X</u>	
		<u>                    </u>	
DATE:	January 26, 2017		
AGENDA ITEM:	<u>Update Regarding Special Services Reconfiguration Plan</u>		
INITIATED BY:	<u>Dr. Craig Carter, Director of Special Services</u>	SUBMITTED BY:	<u>Dr. Craig Carter, Director of Special Services</u>
PRESENTER AT GOVERNING BOARD MEETING:		<u>Dr. Craig Carter, Director of Special Services Lori Mora, Administrator of Special Services</u>	
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:		<u>BBA</u>	

**SUPPORTING DATA**

Funding Source: NA  
Budgeted: NA

As part of the District's continuous improvement process, the Washington Elementary School District Special Services Department is implementing a strategic approach to improve the special education service delivery model. Evidence shows that our current service delivery models are limiting access to the general curriculum and highlights the need to reform our current approach and practices.

State and District assessment results reveal that subgroups of our students with disabilities are not demonstrating growth toward grade level standards in comparison to students with disabilities in Arizona. Closing the achievement gap means engaging all students with disabilities in the District's standards-based curricula and is the responsibility of all District staff in our collective commitment to WESD's mission to Achieve Excellence for Every Child.

As part of a multi-year approach to improving outcomes for students with disabilities, Dr. Craig Carter, Director of Special Services and Lori Mora, Administrator of Special Services, will present the Department's reconfiguration plan highlighting key implementation steps for SY2016 and SY2017.

**SUMMARY AND RECOMMENDATION**

No recommendation.

Superintendent 

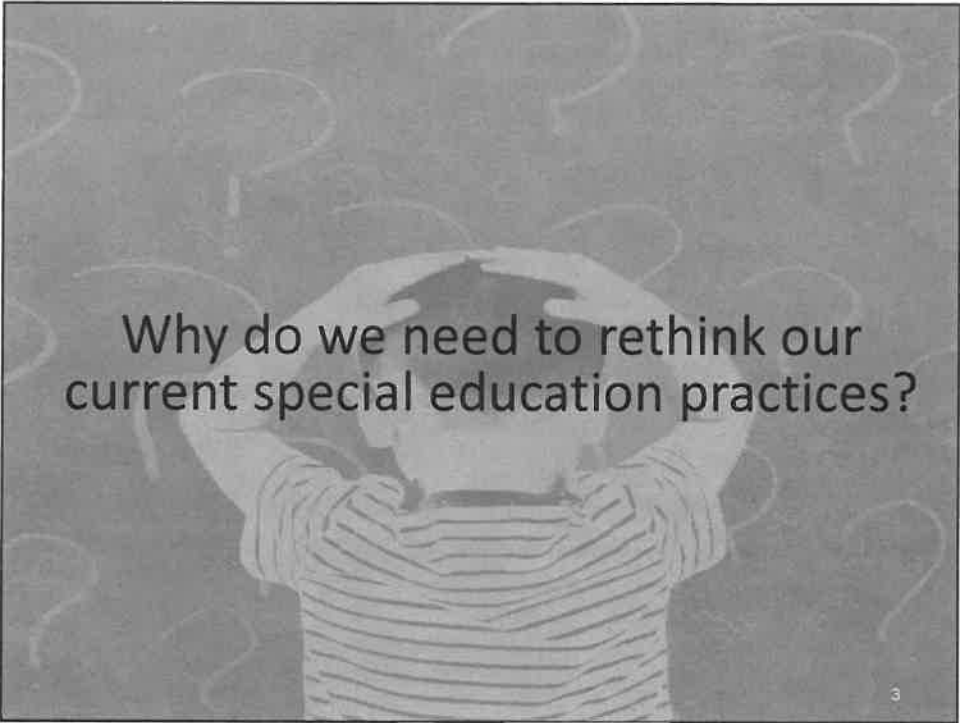
# Sharpening Our Focus

Special Services Continuous  
Improvement Reconfiguration Plan

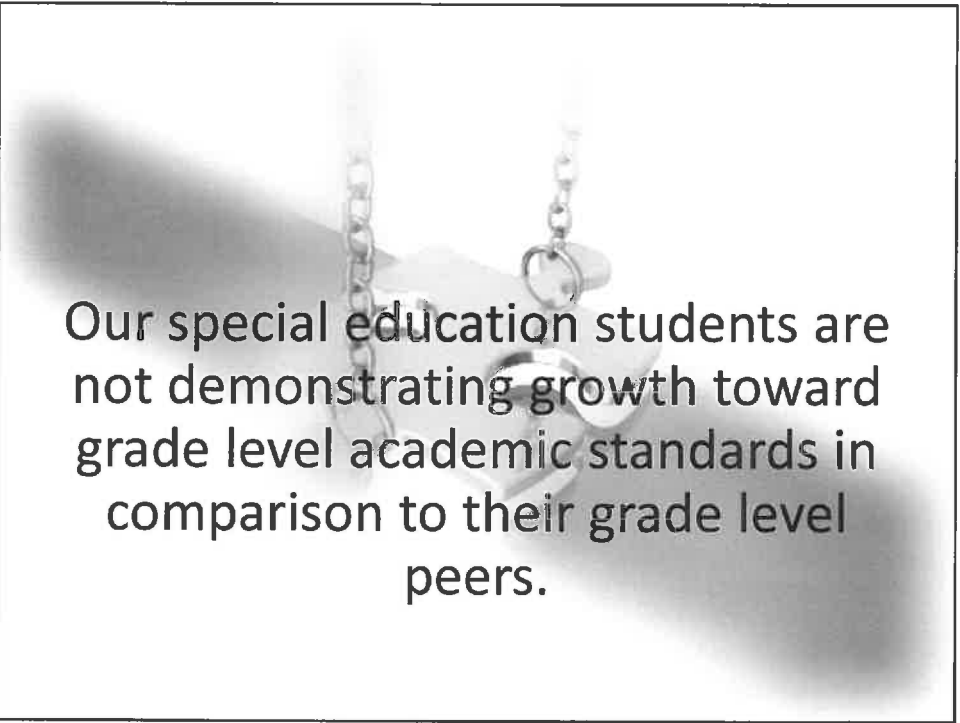
Achieving Excellence for Every Child, Every Day, Every Opportunity

## Washington Elementary School District Continuous Improvement Practices



A grayscale image of a person from the chest up, wearing a horizontally striped shirt. They have their hands pressed against their forehead and temples, suggesting distress or deep thought. The background is dark and filled with numerous faint, white question marks of varying sizes.

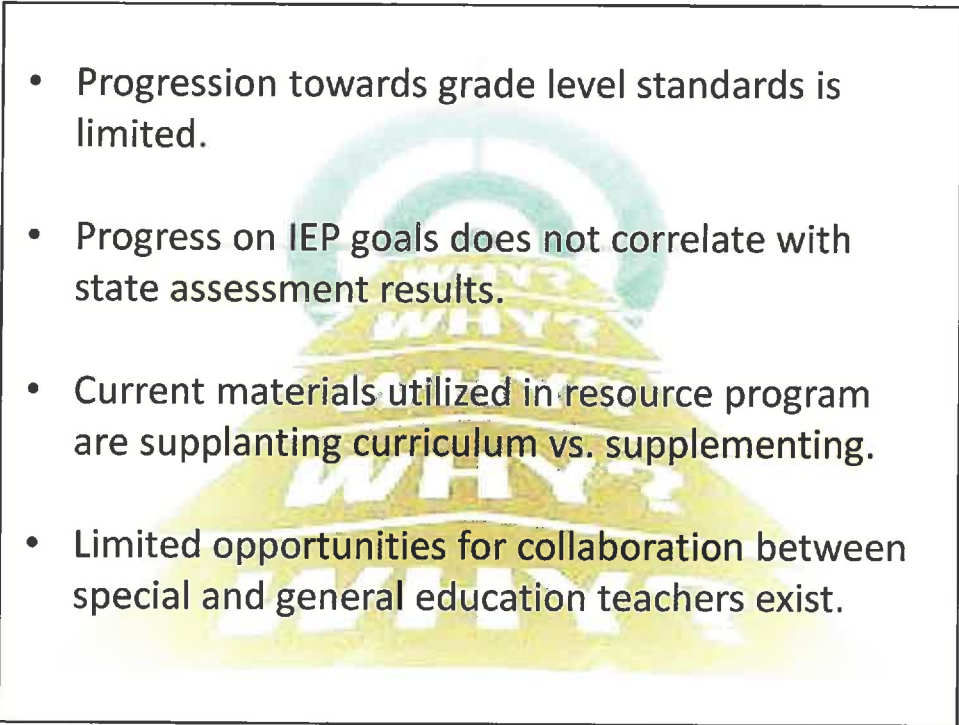
Why do we need to rethink our  
current special education practices?

A grayscale image showing a close-up of a hand holding a small, metallic object. The object has a circular base and a chain attached to it. The background is blurred, showing some indistinct shapes and colors.

Our special education students are  
not demonstrating growth toward  
grade level academic standards in  
comparison to their grade level  
peers.

Arizona and Washington Elementary Two Year Assessment Results						
(2014-15 AzMerit and NCSC Combined) and (2015-16 AzMerit and MSAA Combined)						
English Language Arts	Arizona 2014-2015% Passing	Washington 2014-2015 % Passing	Arizona 2015-2016% Passing	Washington 2015-2016 % Passing	Arizona Two Year Change % Passing	Washington Two Year Change % Passing
All Students	34	32	38	34	4	2
Students with Disabilities	11	10	9	5	-2	-5
Math	Arizona 2014- 2015% Passing	Washington 2014- 2015 % Passing	Arizona 2015- 2016% Passing	Washington 2015- 2016 % Passing	Arizona Two Year Change % Passing	Washington Two Year Change % Passing
All Students	35	29	38	32	3	3
Students with Disabilities	12	11	11	6	-1	-5

A large percentage of our students are not engaged in our standards-based curriculum because...

- 
- Progression towards grade level standards is limited.
  - Progress on IEP goals does not correlate with state assessment results.
  - Current materials utilized in resource program are supplanting curriculum vs. supplementing.
  - Limited opportunities for collaboration between special and general education teachers exist.

- Initiates a multi-year process
- Focuses on improving academic and behavioral outcomes for students with disabilities
- Aligns to general education continuous improvement initiatives
- Increases collaboration and alignment of instruction for all students
- Systematically offers increased support for all campuses in meeting the needs of students with disabilities

## Student Impact for 2017-2018

Identify, through the IEP process, a select group of **7<sup>th</sup> grade students** currently in CCA programs at Desert Foothills prepared to return to their home campus for their 8<sup>th</sup> grade school year.

Identify, through the IEP process, a select group of **6<sup>th</sup> grade students** currently in CCA programs prepared to return to their home campus for their 7<sup>th</sup> grade school year.

### Benefits:

- Provides services to students through least restrictive setting of resource
- Allows students more exposure to general education setting in preparation for high school
- Increases work towards grade level standards and curriculum

## The Reconfiguration Plan is **not** designed to....

Return **all** students with special needs to general education classrooms full time

Eliminate self-contained settings throughout the District

Reduce the level of services for **all** students with disabilities

Place majority of responsibility on general education teachers to implement students' IEPs

## Key Next Steps

- Establish resource service delivery models and provide specific examples of scheduling options for campuses
- Determine resource staffing for all campus configurations
- Assist with scheduling options to maximize resource support
- Identify curricula and instructional practices for resource delivery model
- Align professional development with general education PD

## The Reconfiguration Plan **is** designed to....

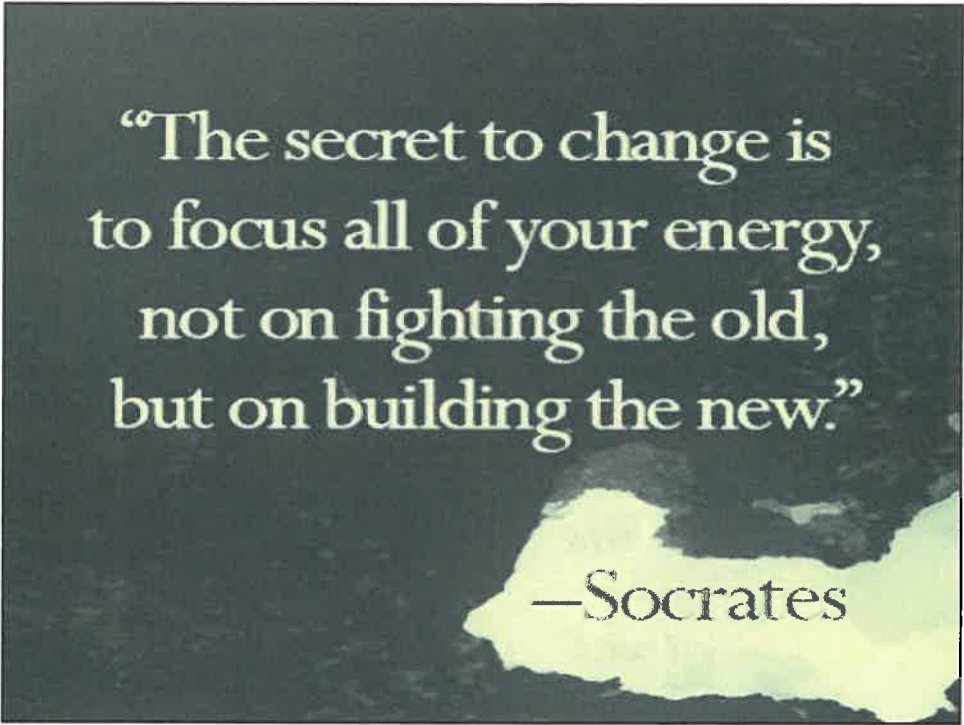
Ensure students are receiving appropriate level of services to support their specific learning skills

Strengthen the resource service delivery model on all campuses

Better align instruction in special education settings to general education curriculum and grade level content standards

Provide students with disabilities more opportunities to remain on their home campus with their peers





“The secret to change is  
to focus all of your energy,  
not on fighting the old,  
but on building the new.”

—Socrates

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>      X      </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u>      X      </u>	Discussion
DATE:	January 26, 2017	<u>                  </u>	Information
			1 <sup>st</sup> Reading

AGENDA ITEM: Interim II Assessment Update – Data Now What?

INITIATED BY:	<u>Dr. Adrienne Razo, Director of Assessment and Evaluation</u>	SUBMITTED BY:	<u>Dr. Adrienne Razo, Director of Assessment and Evaluation</u>
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PRESENTER AT GOVERNING BOARD MEETING:	<u>Dr. Adrienne Razo, Director of Assessment and Evaluation</u>
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>
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**SUPPORTING DATA**


Funding Source: N/A  
Budgeted: N/A

Dr. Adrienne Razo will present information regarding the WESD Interim II Assessments and the relationships among AzMERIT, pre-test, and Interim I data results. District level data analyses of these and beginning-of-year to mid-year DIBELS results will also be discussed.

**SUMMARY AND RECOMMENDATION**

No action required.

Superintendent



# Interim II 2016-2017

Data  
Now What?

## Washington Elementary School District Continuous Improvement Practices



# Data

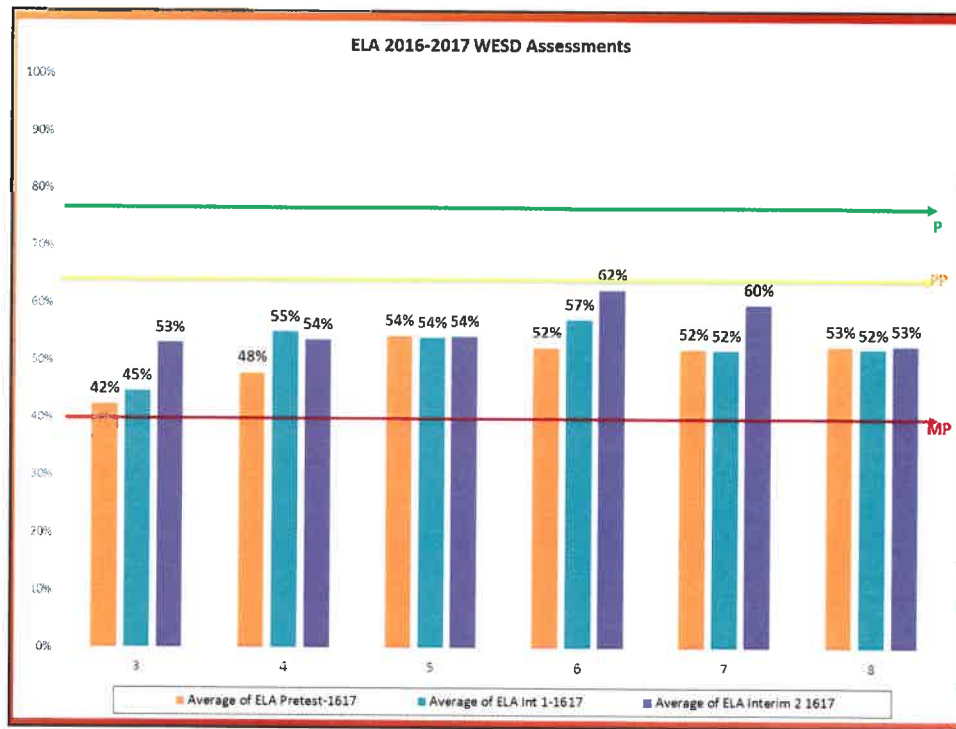
- Interim II (12/12-12/15)
  - Subgroups
- Pre, Interim I & II
- DIBELS K-3 (11/28-12/15)
- Now What?
  - District Data Dive

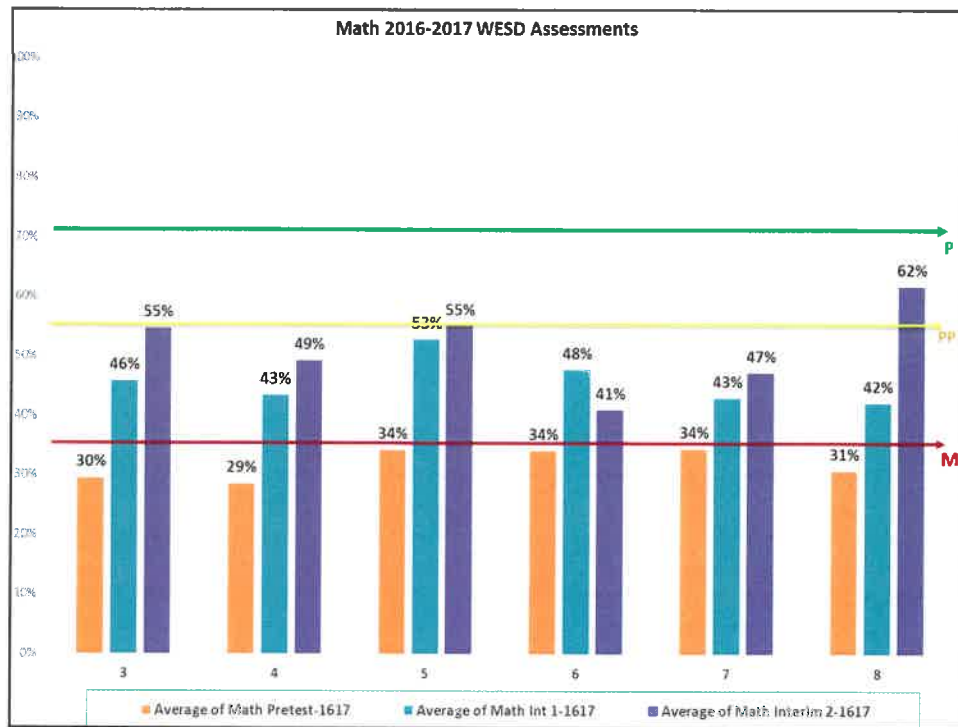
## English Language Arts Interim II

Grade	Gender			Ethnicity						Sub-groups			
	All n=14320	Female n=6490	Male n=7380	Asian n=394	African- American n=1160	Hispanic n=7744	Native American n=563	Multi- Racial n=531	Pacific Islander- Hawaiian Native n=35	White n=3987	ELL n=1303	Gifted n=1199	SPED n=1753
3	53%	55%	51%	62%	49%	51%	43%	52%	60%	59%	34%	81%	34%
4	54%	55%	52%	61%	49%	50%	46%	58%	59%	62%	32%	82%	33%
5	54%	56%	53%	63%	51%	51%	52%	54%	69%	60%	33%	77%	35%
6	62%	66%	59%	68%	57%	61%	58%	61%	65%	68%	38%	82%	40%
7	60%	63%	56%	67%	53%	57%	53%	62%	59%	66%	34%	83%	35%
8	53%	55%	51%	62%	50%	50%	47%	56%	46%	59%	29%	74%	33%
Overall	56%	58%	54%	64%	52%	53%	50%	57%	61%	62%	33%	80%	35%
ELA Interim II 2015-2016	55%	57%	52%	61%	50%	52%	49%	56%	58%	61%	38%	78%	35%
2 Year Difference	1%	1%	2%	3%	2%	1%	1%	1%	3%	1%	-5%	2%	0%

## Math Interim II

Grade	Gender			Ethnicity						Sub-groups			
	All n=14320	Female n=6490	Male n=7830	Asian n=394	African- American n=1160	Hispanic n=7744	Native American n=563	Multi- Racial n=531	Pacific Islander- Hawaiian Native n=35	White n=3987	ELL n=1303	Gifted n=1195	SPED n=1753
3	55%	55%	55%	63%	47%	53%	48%	54%	70%	61%	40%	85%	34%
4	49%	49%	49%	59%	41%	48%	41%	47%	60%	55%	34%	75%	30%
5	55%	55%	55%	71%	47%	52%	52%	55%	75%	62%	34%	83%	31%
6	41%	42%	40%	52%	32%	39%	35%	44%	49%	47%	23%	67%	23%
7	47%	51%	44%	56%	38%	45%	44%	48%	40%	53%	29%	73%	26%
8	62%	65%	58%	73%	60%	61%	61%	59%	69%	62%	35%	81%	37%
Overall	51%	53%	50%	62%	44%	50%	46%	51%	64%	57%	34%	77%	30%
Math Interim II 2015-2016	52%	53%	51%	60%	45%	50%	49%	51%	64%	57%	36%	77%	30%
1 Year Difference	-1%	0%	-1%	2%	-1%	0%	-3%	0%	0%	0%	-2%	0%	0%





DIBELS 2016-2017									
August 2016-2017				December 2016-2017				Gain of % of Students at Core	N=
	Intensive	Strategic	Core		Intensive	Strategic	Core		
KG	54%	18%	28%	KG	21%	18%	62%	33%	2470
1 <sup>st</sup>	24%	13%	63%	1 <sup>st</sup>	34%	13%	53%	-10%	2586
2 <sup>nd</sup>	27%	9%	64%	2 <sup>nd</sup>	29%	12%	59%	-5%	2646
3 <sup>rd</sup>	35%	11%	54%	3 <sup>rd</sup>	33%	16%	51%	-3%	2402



## Interim II District Data Dive

- Tests turned in 12-16-16
- Principal meeting 12-20-16
  - District data
  - Subgroups
  - Regions
  - DIBELS
  - Teacher Level
- School data meetings 12-21-16

## Talking Points

- WESD has an efficient process for assessing students and providing data for instructional decisions
- District and school teams analyze data and make decisions based on data
- 90 Day plans will be revised as Interim results are analyzed

**WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6**

TO:	Governing Board	<u>          X          </u>	Action Discussion Information 1 <sup>st</sup> Reading
FROM:	Dr. Paul Stanton, Superintendent	<u>          X          </u>	
DATE:	January 26, 2017	<u>                          </u>	

AGENDA ITEM: Discussion of the Characteristics of an Effective Governing Board Member

INITIATED BY:	<u>Mr. Bill Adams, Governing Board President</u>	SUBMITTED BY:	<u>Mr. Bill Adams, Governing Board President</u>
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PRESENTER AT GOVERNING BOARD MEETING: Mr. Bill Adams, Governing Board President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

**SUPPORTING DATA**

Funding Source: N/A  
Budgeted: N/A

Mr. Bill Adams will facilitate a discussion on the characteristics of an effective Governing Board member.

**SUMMARY AND RECOMMENDATION**

No action needed.

Superintendent 